

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2021-2027 between programme countries

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
University of Novi Sad Faculty of Medicine Novi Sad	RS NOVISAD02	Academic Coordinator: Prof. Dr. Goran Stojiljković Vice Dean for International Relations dekan@mf.uns.ac.rs Phone: +381 21 420 677 Fax: +381 21 66 24 153 24 153 Administrative Coordinator: Dubravka Klajić, i.r.o. dubravka.klajic@mf.uns.ac.rs Phone: +381 21 420102 Fax: +381 21 66	http://www.uns.ac.rs/index.php/en/ http://www2.mf.uns.ac.rs/en/index.php MEDICINE http://www2.mf.uns.ac.rs/en/medicina.php DENTISTRY http://www2.mf.uns.ac.rs/en/stomatologija.php
UNIVERSITY OF TOKAT GAZIOSMANPASA TR TOKAT01	TR TOKAT01	Dr. Fehim KURULOĞLU Erasmus Institutional Coordinator Tel: +903562521132	http://erasmus.gop.edu.tr/

TokatGaziosmanpaşa ÜniversitesiTaşlıçiftli Kampüsü Erasmus Ofisi, Tokat		fehim.kuruloglu@gop.edu .tr Erasmus Office Sema BİLGİÇ Tel: +903562521132 erasmusyonetim@gop.edu .tr	
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B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
RS NOVISAD02	TR TOKAT01	091	Health Sciences	all	total 20 months 2 x 10 months or 4 x 5 months	total 4 months 2 x 2 months
TR TOKAT01	RS NOVISAD02	091	Health Sciences	all	total 20 months 2 x 10 months or 4 x 5 months	total 4 months 2 x 2 months

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
RS NOVISAD02	TR TOKAT01	091	Health Sciences	2 x 5 days	2 x 5 days
TR TOKAT01	RS NOVISAD02	091	Health Sciences	2 x 5 days	2 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Language of instruction	Language of instruction 2	Recommended language of instruction level		
				Student Mobility for Studies	Staff Mobility for Teaching	Staff Mobility for Training
RS NOVISAD02		English	Serbian	B1	B2	B2
TR TOKAT01		English	Turkish	B1, English	B1, English	A1, English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

- ...organizes an "Orientation day" at the beginning of each semester for welcoming incoming students. It is highly recommended to incoming students to participate in the Orientation Day because students are provided with information on course registration, campus accommodation, health issues, PŠk facilities and other useful information.
-provides the infrastructure to welcome students and staff with disabilities and will try to support them according to their special needs. But partner universities are advised to contact the international office very early to make sure that the student concerned can be accepted.
- ...also supports students and staff with disabilities if they want to go abroad.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
RS NOVISAD02	June 30	November 30
TR TOKAT01	1 July	1 November

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

5. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR TOKAT01			
RS NOVISAD02	*Academic requirements *CV *Motivation letter *LA draft *Passport copy	Transcript of Records English language certificate (optional)	http://www.uns.ac.rs/index.php/en/international-cooperation/students-exchange/organisation-of-mobility

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
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TR TOKAT01			
RS NOVISAD02	<p>The Faculty of Medicine is equipped with the ramp at the entrance to the Faculty building</p> <p>Important notice: Regrettably, there is no elevator at the Faculty of Medicine and some clinics</p>	<p>Phone: +381 (0)64 813-8787, (0)21 485-2041, 485-2043</p> <p>Contact person: Stefan Savić, mentor for students with disabilities</p>	http://www.uns.ac.rs/index.php/en/studies/students-services/for-students-with-disabilities

Any other information regarding the terms of the agreement (optional)

NOVI SAD:

GUIDE FOR INCOMING ERASMUS STUDENT

Link for all information regarding foreign students:

<http://www2.mf.uns.ac.rs/en/mobilnost.php>

<http://www2.mf.uns.ac.rs/en/index.php>

Course catalog:

MEDICINE - <http://www2.mf.uns.ac.rs/en/medicina.php>

DENTISTRY - <http://www2.mf.uns.ac.rs/en/stomatologija.php>

ACADEMIC CALENDAR

**exact dates are published on the web site by September*

I SEMESTER (15+1 weeks) - WINTER

	Winter semester	Non-working days
I study year	01 October to 15 January	11 November – Armistice Day 01 and 02 January, New Year 07 January, Christmas (Ortodox) 15 and 16 February - Statehood Day (National holiday)
II-VI study year	08 October to 22 January	

II SEMESTAR (15+1 weeks) - SPRING

	Spring semester 2018/2019	Non-working days
All study years	18 February to 10 June	Ortodox Easter 01 and 02 May – Labor Day

F. Information

1. Grading systems of the institutions

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Grade	ECTS grade	Evaluation
5	A	PASS
4,5	B	PASS
4	C	PASS
3,5	D	PASS
3	E	PASS
2	F	FAIL

NOVI SAD - RS NOVISAD02 - <http://www.uns.ac.rs/index.php/en/international-cooperation/students-exchange/academic-credit-system>

Local grade	ECTS Grade	Definition
10	A	excellent
9	B	exceptionally good
8	C	very good
7	D	good
6	E	sufficient
5	F	fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
RS NOVISAD02	Administrative Coordinator: Dubravka Klajić, i.r.o.	https://www.studyinserbia.rs/en/living-in-serbia/visa-and-permits

	dubravka.klajic@mf.uns.ac.rs Phone: +381 21 420102 Fax: +381 21 66 24 153	
TR TOKAT01	erasmusyonetim@gop.edu.tr tel: 090 3562521132	www.gop.edu.tr

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
RS NOVISAD02	Administrative Coordinator: Dubravka Klajić, i.r.o. dubravka.klajic@mf.uns.ac.rs Phone: +381 21 420102 Fax: +381 21 66 24 153	Students are strongly recommended to get hold of an insurance policy -in order to get the Residence Permit they are in fact required to have an Health Insurance for the entire duration of their stay in Serbia. The health insurance policy can also be obtained by local insurance agencies upon their arrival.
TR TOKAT01	erasmusyonetim@gop.edu.tr tel: 090 3562521132	www.gop.edu.tr



4.Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
RS NOVISAD02	Administrative Coordinator: Dubravka Klajić, i.r.o. dubravka.klajic@mf.uns.ac.rs Phone: +381 21 420102 Fax: +381 21 66 24 153	
TR TOKAT01	erasmusyonetim@gop.edu.tr tel: 090 3562521132	www.gop.edu.tr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
University of Novi Sad RS NOVISAD02	Goran Stojiljkovic, Academic coordinator, Faculty of Medicine	21-01-2022	
	Dejan Madic, Rector		
Tokat Gaziosmanpaşa University	Prof. Dr. Bünyamin ŞAHİN Rector		